

I/27613/2022



File No.BRLPS/Proj-IBCB/2011/22

JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar

1st Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brplp.in

INVITATION FOR QUOTATIONS FOR PRINTING, SUPPLY & DISTRIBUTION OF FLIP CHART WITH BAG, BROCHURE AND POSTER UNDER SHOPPING PROCEDURE

To

Dear Sirs,

Sub: INVITATION FOR QUOTATIONS FOR PRINTING, SUPPLY & DISTRIBUTION OF
FLIP CHART WITH BAG, BROCHURE AND POSTER.

1. You are invited to submit your most competitive quotation for Printing, Supply & Distribution of the following item :

Brief Description of the Goods	Specification	Quantity	Delivery Period	Place of Delivery
PRI-CBOs CONVER GENCE FLIPCHA RT	<p>Size – 16.5" x 23.4" (A2)</p> <p>Nos. – Total number of Inner Flips will be 07 Sheet.</p> <p>Paper: 300 GSM Art Paper with both side lamination.</p> <p>Printing: Multicolour printing on both side of the sheet.</p> <p>Binding: Spiral Wiro binding.</p> <p>Cover: Plastic wire spiral bound on one side with 28-ounce Hard Board Cover Flaps in front and back. The size of the cover flaps will be two inches bigger than the flips at the bottom.</p> <p>(1) Front Cover: 70 GSM laminated Art Paper and pasted on the Hard Board on Front Cover (Both side). Front side of front cover will be multicolour printed and Back side of front Cover will be Blank (White)</p> <p>(2) Back Cover: 70 GSM laminated Art Paper and pasted on the Hard Board on Back Cover (Both side). Front side of back cover will be multicolour printed and Back side of Back Cover will be Blank (White).</p>	100	Withi n 20 days from the date of final conte nt.	SPMU, Vidyut Bhawa n, Bailey Road, Patna.
Specificati on of Bags for carrying Flip Chart	Parachute/Waterproof cloth bags with covered flap with Velcro and two string shoulder strap and two string hand holding strap with single colour printing on bag. The size of the bag will be 18"x 26"	100		
Brochure	<p>Size – A4</p> <p>Paper: 250 GSM Glossy Paper with both side lamination.</p> <p>Printing: Multicolour printing on both side of the sheet.</p>	1000		



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Poster	Size – 16.5” x 23.4” (A2) Paper: 250 GSM Glossy Paper with both side lamination. Printing: Multicolour printing on both side of the sheet.	100		
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2. Bihar Rural Livelihoods Promotion Society (BRLPS) has received a grant from the Government of Bihar (GOB) towards the cost of the BTDP & intends to apply part of the proceeds of this grant to eligible payments under the contract for which this invitation of quotations is issued.

3. Important Dates and Times/Bid Document

- 3.1 Issuance of bid document : 07-07-2022.
3.2 Last Date & Time for Submission of Bids : 21-07-2022 till 03.00 PM
3.3 Opening of Bids : 21-07-2022 at 03.30 PM

Note: Interested bidder may attend the opening of bids.

4. Qualification criteria

- a. Having registration under GST. Signed photocopy of certificate to be attached.
b. Having experience in multicolor printing. Supporting documents should be attached.

5. Bid Price

- a) Interlineations, corrections, erasures and/or over-writings shall be valid only if initialed by the person or persons signing the bid.
b) Applicable GST must be clearly stated. All duties, taxes, freight, insurance, delivery charges and other levies payable by the contractor under the contract shall be included in the quoted price.
c) The rates quoted by the bidder shall be fixed for the duration of the supply and shall not be subject to adjustment on any account.
d) The Prices should be quoted in Indian Rupees only.
e) Tax will be deducted at source, if applicable.
f) GST in connection with the sale shall be shown separately.

6. Submission of Bids:

- a) A bidder shall submit only one quotation in a sealed envelope.
b) The bidder must mention full detailed specification of the items quoted. Mere copying of the specifications mentioned by the purchaser or mentioning words like “complying”/”compliant” is not sufficient.
c) Envelope containing bids must bear on the cover itself, name of item bidding for, name and full address with phone numbers of the bidder.
7. Bidder should have registered under GST Act 2017. GST amount will be deducted at source.

8. **Liquidated Damages(For delays):** The applicable rate is 0.5 % per week and the maximum deduction is 5 % of the contract price. On further delays, purchase order may be cancelled.

9. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.



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10. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly signed; and
- (b) Conform to the terms and conditions, technical specifications and qualification criteria.

11. Award of Contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who in the assessment / judgment and sole discretion of the BRLPs, has technical capability to execute the contract and has quoted the lowest price by adding the price of all items.

- 11.1 **Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject part/all quotations at any time prior to the award of contract.**
- 11.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 11.3 In case if L1 agency fails to do the job, BRLPS may take the services of L2 agency.
- 11.4 BRLPS may increase the quantity as per requirement.

12. Quality Verification

Quality of printed/supplied books of records may be verified either by a team of BRLPS officials constituted by the CEO or by a third party agency as per the decision of BRLPS or BRLPS official.

13. The supplier has to provide proof (in hard copy in prescribed paper size) for approval before final printing.
14. Payment shall be made within 21 days (excluding Sundays and Holidays) after satisfactory delivery, quality and quantity verification .The supplier has to provide separate challans for delivery which should be duly signed and stamped from the concerned office.
15. We look forward to receiving your quotations and thank you for your interest in this project.

Encl.:

Annexure I- Format of Quotation.

(Dr Santosh)
Procurement Specialist.

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Format for quotation for printing, supply & distribution of Flip chart with bag, Brochure and Poster

Annexure-I

Sl. No	Description of the goods	Specifications of the goods / Offered	Quantity and Unit	Price for each unit (Rs.)				Total Price (Rs.)	
				Unit rate including excise, customs duty	Transportation, insurance, local incidental costs, etc.	GST	Quoted Unit rate	(in figures)	(in words)
(1)	(2)	(3)	(4)	5(a)	5(b)	5(c)	5(a+b+c)=5(d)	(6)=5(d) X (4)	(7)
1	PRI-CBOs CONVERGENCE FLIPCHART.		100						
2	Bags for carrying Flip Chart		100						
3	Brochure		1000						
4	Poster		100						
Total:--									

Note: In case of discrepancy between unit price and Total price, the unit price shall prevail

Total bid price (in figures) Rs.

(In words) Rupees.....

We agree to supply & demonstrate the quality of the above goods in accordance with the technical specifications for a contract price quoted against each item within the period specified in the Invitation for Quotations.

Signature of Bidder.....

Name

Business Address:

Place: